

April 2014

On behalf of the University of Arizona Police Department, I am pleased to present the UAPD Annual Report for 2013. The university environment presents unique challenges to the traditional ideas of law enforcement. Although our duties and responsibilities are no different from those of any other law enforcement agency, the approach we take through our interaction with the community reflects what many departments aspire to achieve through "Community Oriented Policing." We want our community members to think of us as their "hometown police department."

The University of Arizona Police Department is accredited through both the Commission for Law Enforcement Accreditation, Inc. (CALEA) and the International Association of Campus Law Enforcement Agencies (IACLEA). Our police officers are state certified and have the same law enforcement powers as any other police officers in the state. Our primary jurisdiction is the main university campus and the outlying university properties, including the Mount Graham International Observatory (MGIO) site near Safford, AZ. Through established agreements, we also act as needed to assist other law enforcement agencies in the areas adjacent to our primary jurisdiction.

We believe that to accomplish our mission of "providing a secure atmosphere conducive to the education, research, employment and daily community lifestyles of the institution," we must collaborate with all constituencies in the university community. Crime prevention is a community-wide effort. All UAPD members are committed to serving the University community with professionalism, integrity, and respect. By working together, we can accomplish our mission through education, involvement, and innovation.

I am honored to be the Chief of Police at The University of Arizona, a public research university serving the diverse citizens of Arizona and beyond.

I encourage you to visit our web site, [www.uapd.arizona.edu](http://www.uapd.arizona.edu), to view current crime statistics, the daily resume and additional information about the police department.

I hope that this 2013 Annual Report will give you a brief insight to the activities of the UAPD, helping you understand our mission and providing you with information concerning our operations and personnel.

Sincerely,

Brian A. Seastone  
Chief of Police



# The UAPD Mission Statement

***The Mission of the University of Arizona Police Department is to provide a secure atmosphere conducive to the education, research, employment and daily community life styles of the institution. To accomplish this mission University Police Officers and employees of the department must be unique in their operations; dedicated to the community in which they serve and live; aware of the cultural diversity and differences of individuals; and, fair and impartial while performing their duties, maintaining continuing interaction and cooperation with the students, faculty, and staff of the University, the Tucson community, and the balance of the criminal justice system.***

With the understanding that the challenges of law enforcement must always be met, the University of Arizona Police department has identified the following fundamental values that are the basis for the operation of our organization. Members of the University of Arizona Police Department value:

***Unity of Mission  
Respect  
Positive Role Models  
Consistent Impartiality  
Productive Communication  
Dignity and Fairness  
Accountability  
Honesty  
Integrity***



# The UAPD Organizational Structure

The University of Arizona Police Department consists of three major divisions: Field Operations, Operations Support, and Business Affairs. The emergency management function currently reports to the Chief of Police. The department is overseen by the Chief of Police, whereas a Police Commander or Civilian Manager is assigned to oversee each division. The UAPD Chief of Police reports to the University of Arizona Senior Vice President of Business Affairs and Chief Financial Officer.

## Assignment of Command Personnel

|                                    |   |
|------------------------------------|---|
| <b>Chief of Police</b>             | Brian A. Seastone                                 |
| <b>Field Operations Division</b>   | Robert Sommerfeld, Commander                      |
| <b>Operations Support Division</b> | W. Keith Brittain, Commander                      |
| <b>Business Affairs Division</b>   | Marlene Supco, Director, Finance & Administration |

## Divisional Responsibilities

### Field Operations Division

The Field Operations Division is responsible for uniformed patrol and investigative functions of the department and consists of three (3) distinctive units: Uniformed Patrol, Investigations, and Mount Graham International Observatory (MGIO). The Field Operations Division may also be supplemented by members of the Operations Support Division.

Uniformed Patrol is responsible for providing 24/7 patrols of main campus and associated properties and is staffed by 38 Police Officers, 20 Police Aides, and 8 Community Service Officers assigned to various shifts. Uniformed patrol is the most publically visible unit within the department with assigned personnel responding to calls for service on the campus twenty-four hours a day. Uniformed Police Aides assist Police Officers in patrolling campus and associated properties, locking and opening buildings, reporting crimes, taking some police reports, and providing public security escorts and key services. Uniformed student employees known as Community Service Officers (CSOs) are responsible for assisting Police Officers and Police Aides. UAPD responded to 30,445 calls for service during 2013.

The Investigations Unit consists of a Detective Sergeant and five (5) Detectives who are responsible for conducting in-depth investigations and background investigations and assisting with dignitary protection.

The MGIO Unit is located approximately 120 miles northeast of Tucson in Safford, Arizona, and is composed of two (2) sergeants, one (1) corporal and One (1) police officer. The sergeants are each assigned a canine who is certified in areas of tracking, handler protection, and other patrol functions. This unit is responsible for providing law enforcement, medical, and other emergency services to the Mount Graham International Observatory, which is located on Mount Graham in the Pinaleno Mountain Range at an elevation of 10,700 feet. Officers

assigned to the unit are often the initial law enforcement response for the rest of the mountain due to their availability. They are frequently called upon to assist the Graham County Sheriff's Department, United States Forest Service, and the Arizona Department of Public Safety.

### **Operations Support Division**

The Operations Support Division is responsible for the Communications Center, Records, Crime Prevention, Special Events, Traffic Enforcement, Training, Canine Units, Property & Evidence, Accreditation and Public Information Office.

The Communications Center is the "heart of the department," as this is where calls for service are received and dispatched. In addition, the Communications section serves as the University's 9-1-1 center, monitors alarms throughout the campus, and receives notification of alarm activations. The Communications Center responded to over 42,828 inbound phone calls in 2013, of which 5,802 were 9-1-1 calls. The Communications Center is staffed by ten (10) fulltime Dispatchers and two (2) Dispatch Supervisors. Dispatch is staffed 24/7.

Records personnel are responsible for the data entry, storage, and archives of all police reports generated by the department, with the exception of internal investigations, personnel, and other administrative reports. Records personnel provide copies of police reports to the courts, prosecutors, victims, insurance companies, the public and other government organizations. In addition, Records personnel generate a number of reports to the Uniform Crime Reporting (UCR) System in Washington, D.C. and provide official crime statistics to the department. The Records Section is staffed Monday through Friday during regular business hours by three (3) full-time and one (1) part-time records clerks.

Crime prevention is the responsibility of everyone at UAPD. However, the Crime Prevention Unit exists to coordinate the department's crime prevention efforts, provide specialized crime prevention services, and serve as the Public Information Officers for UAPD. This unit consists of one (1) sergeant and two (2) officers. Throughout the year, various presentations are provided to the campus community on a wide variety of topics, including alcohol abuse, DUI, sexual assault, and personal and property security.

The Special Events section is responsible for coordinating events on campus that require police department support, such as sporting events, ASUA Spring Fling, and other events throughout campus. Providing safety and security for special events such as football games requires a coordinated effort between UAPD and local law enforcement agencies and is a major function of this unit. A full-time Office Specialist Senior is responsible for coordinating requests for UAPD and other law enforcement personnel to work at special events. A total of 278 events were coordinated by UAPD during 2013.

The Traffic Enforcement Unit of the Division is responsible for the enforcement and education of traffic laws on university-maintained streets. It is staffed by one (1) sergeant and five (5) police officers who utilize police motorcycles to conduct patrols and traffic enforcement efforts on campus streets and adjacent city streets. In addition to enforcement duties, motorcycle officers also stress traffic education and safety through their public contacts. Periodically,

officers audit campus to ensure proper signage and traffic flow patterns in order to promote traffic safety and awareness.

The Training Unit Sergeant coordinates training of department personnel. Each year hundreds of hours of training are scheduled for department personnel, including civilians. Training for Police Officers consists of legal updates, firearms, defensive tactics, investigation techniques, active shooter response, first aid, bicycle training, Incident Command, driving and traffic investigation, and reconstruction, along with a variety of other specialty training.

Two canine units are assigned to the Operations Support Division. One canine is assigned to main campus and specializes in detecting explosives. The other unit is assigned to the Counter Narcotics Alliance (CNA), a narcotics task force that specializes in detecting narcotics. Both canine units provide extensive support to all aspects of the department, the University, and the Tucson community.

The Property & Evidence component of the Division consists of two (2) civilian personnel who are supervised by the Operations Support Coordinator, a civilian position. This area is responsible for control and oversight of all evidence and other property of the department. This area operates Monday through Friday, 0630-1700 hours. After-hour access is gained by call out of assigned personnel. Each week on Tuesday and Thursday from 0800-1100, the Property & Evidence Technicians provide fingerprint services to members of the public needing their fingerprints taken for a variety of reasons. In 2013, Property & Evidence Technicians accounted for 5,165 pieces of property either entered as evidence, found, placed in safekeeping, or confiscated.

The University of Arizona maintains accreditation through the Commission on Accreditation for Law Enforcement (CALEA) and the International Association of Campus Law Enforcement Administrators (IACLEA). UAPD remains committed to maintain its professional standing as an accredited agency through these two organizations. UAPD was first accredited by CALEA in 1993. Since then UAPD has been reaccredited through CALEA six (6) times, most recently in November 2012, and is now the longest continually/consecutively accredited university law enforcement agency in the nation. UAPD received IACLEA accreditation on November 15, 2013. Accreditation management is handled within the division by the Accreditation Manager to promote compliance with the standards established by both CALEA and IACLEA.

### **Business Affairs Division**

The Business Affairs Division is responsible for the administrative functions of the department, including budgeting, human resources, information technology, and clerical support.

The annual budget for the department is approximately \$5,800,000, and is managed by the Chief of Police with support from the Finance Director and a staff of six (6).

Technology advances in the law enforcement community continue to impact how UAPD provides service to the community in calls for service, initial investigation, follow-up investigations and records management.. With the implementation of in-car computers, video

systems, wireless data transfer, and communication capabilities, the need for system support is critical. Two System Support Analysts are assigned to support these needs by providing technical support, programming, updating, and maintenance of department computers and other data systems necessary for the provision of law enforcement services and overall management of departmental assets.

Over the years, UAPD has grown and added personnel throughout the department to meet the needs of the community. This has been a monumental task requiring the assistance of all personnel. The Human Resource function is tasked with coordinating all hiring processes for the department, being a liaison with the main UA Human Resource function, maintaining all UAPD personnel records, and assisting employees with benefits and services and other human resources functions.

### **Manager for Emergency Preparedness**

This position is responsible for coordinating, planning, and communicating all activities related to the University's Campus Emergency Response Plan. This unit is responsible for managing campus emergency preparedness and providing training and assistance to University personnel in emergency response planning.

During the past year, table-top exercises, education, and emergency plan development for Colleges and departments have been conducted in support of this training of personnel.

## **Departmental Goals**

Effective long-range goals direct the department's planning and budget preparations and provide guidance to all department personnel regarding the objectives that UAPD is working to accomplish. The following are examples of the goals the department has set for the next year and beyond.

### **Goal**

UAPD will train and develop all personnel beyond their minimum job requirements and the requirements of AZPOST. As a department, we will work toward a succession plan to train all personnel for advancement within the department. This will strengthen our efforts to provide our community with the excellent service it deserves.

### **Goal**

UAPD will work to increase the number of individuals enrolled in the UAlert notification system. UAlert is a free service that delivers emergency alerts to registered UA students, faculty, and staff, as well as their friends and family, via their cell phones, mobile devices, and/or email accounts during a campus emergency. Please visit the UAlert website at [cert.arizona.edu/ualert/signup](http://cert.arizona.edu/ualert/signup) to sign up.

## Goal

UAPD will work to reduce fuel consumption in vehicle operations by increasing the use of alternative modes of transportation. This can be accomplished through an increase in the use of bike patrols, foot patrols, and electric vehicles by officers, police aides, and CSOs.

# Employee Awards and Recognition

The department annually recognizes members of our staff who have provided exceptional service to the department and the University. Members of the department nominate the recipients of these awards. Selection is made by a panel composed of members of the UA community. The award recipients of these awards for 2013 are:

**Officer of the Year – Ian Kelly**

**Employee of the Year – Paula Dorer**

**Police Aide of the Year – Stan Crist**

**Student Employee of the Year – Erik Grimwood**

**Division or Unit of the Year – Team Two**

Sergeant Octavio Barcelo  
Corporal Danny Pickrom  
Officer Andrew Valenzuela  
Officer Tim Lopez  
Officer Richard Roth  
Officer Ramon Moreno



# Crime Statistics

## Crimes Reported to UAPD 2013

Crime does not recognize the boundaries of an educational institution. The University of Arizona can and does experience the same types of crime as the City of Tucson, but not in the same proportions. The reported campus crimes are much lower than the crimes reported in the City of Tucson.

The majority of crime on campus are property crimes such as theft and burglary. Most are crimes of opportunity that in many cases can be prevented through simple measures. The Department will accept "third-person reports" and follow-up on these cases whenever possible.

The University believes a community that is well informed about the nature of its crimes is a safety conscious community. Not only is it the community's right to know the information included in this document, it is to their advantage to take the initiative to enhance their own personal safety and become actively involved in the reporting of crimes and suspicious or unusual activities.

In October of each year, UAPD is required to submit to the United States Department of Education certain campus crime statistics that comply with the Crime Awareness and Campus Security Act of 1990. This report contains the previous year's crime statistics as required by the Clery Act and those of the three preceding years for comparison. The report is published and distributed to all staff, students, and prospective students. The Campus Crime and Security Report is available on the UAPD web site at:

[uapd.arizona.edu/sites/uapd/files/2013campussafetyreport.pdf](http://uapd.arizona.edu/sites/uapd/files/2013campussafetyreport.pdf)

## Use of Force

In law enforcement, it is sometimes necessary for an officer to utilize force to subdue a suspect or protect others. By policy, UAPD officers are permitted to use "that force that is reasonable and necessary" in conjunction with their duties. Under our policy, force is defined as "any type of physical force that is directed toward another." This may include gentle physical restraint, the display or use less lethal weapons, or the display or use of firearms. Below is a breakdown of those incidents in 2013.

|                                 |    |
|---------------------------------|----|
| • Empty Hand Control            | 18 |
| • Supplemental Restraint Device | 1  |
| • Empty Hand & Supplemental     | 3  |
| • Firearm Directed              | 6  |
| • Firearm Deployed              | 0  |
| • TASER Directed                | 1  |
| • TASER Deployed                | 1  |
| • Less Lethal, All              | 0  |
| • PepperBall, All               | 0  |

- Impact Weapon 0
- Canine 0

## Professional Standards

The department is responsible for investigating all complaints that are made against the department or its employees. One of the complaints received in 2013 was related to bias based complaint. The complaint was referred to the University of Arizona’s Office of Institutional Equity for investigation. The complainant failed to provide information regarding the complaint within the 180 day period designated by the OIE and was closed.

The thirteen (13) total investigations were classified into the following categories:

- **Citizen Complaints** **7**
  - Assigned as a Supervisory Resolutions 5
  - Referred to UA Office of Institutional Equity 1
  - Assigned as a Professional Standards 1

The seven (7) Citizen Complaint Investigations conducted in 2013 were closed as follows:

- Exonerated 1
- Unfounded 2
- Sustained 2
- Not Sustained 2
- Mixed Findings\* 0

\*Mixed findings involve a single complaint having multiple allegations. Those allegations of the complaint may be classified in any one of the provided categories above.

- **Professional Standards** **2**

Two (2) Professional Standards Investigations were classified into the following categories:

- Policy Infraction- 1
- Misconduct- 1

- **Board of Inquiry\*\*** **4**

The Four (4) Boards of Inquiries were convened to gather and evaluate all pertinent circumstances. Three (3) vehicle accidents, which were deemed to be avoidable upon investigation and One (1) incident of stolen department property. The investigation indicated the property was reasonably secured by the employee when the theft occurred.

Should you have any questions about this report please contact the Accreditation Manager at 520.626.5660.